



# MESA VALLEY COMMUNITY SCHOOL

MVCS Board of Directors

Tuesday, October 30, 2018

MVCS Meeting Room

The meeting was called to order by Margo Seagren at 3:06 p.m.

Board Members Present: Ben Linstid, Carolyn Lenderman, George Rau, and Margo Seagren

Administration/Staff Present: Director Laurajean Downs, Assistant Director Kami Costello, Business Operations Manager Julie Hoge, Family Advisor Dielle Norton, Academic Advisor Sydney Garvey, Family Advisor Yvette Noble, Academic Advisor Jill Hatten, and Academic Advisor/Teacher Frank Barnes

#### APPROVAL OF AGENDA:

The agenda for October 30, 2018, was approved as presented.

#### APPROVAL OF CONSENT ACTION ITEMS:

The following Consent Action Items were approved as recommended:

*Minutes* – that the minutes of the September 26, 2018, regular meeting and the minutes of the October 8, 2018, special meeting be approved as presented.

*Financials* – that the September, 2018, financial statements be approved as presented.

Moved by Ben Linstid, supported by Carolyn Lenderman, that the consent action items be approved as presented.

#### DIRECTOR'S REPORT/RECOMMENDATION:

Director Laurajean Downs presented the following information:

- Demolition has started at the building located at 609 25 Road. The administration will be having weekly meetings with the architect and FCI as construction proceeds.
- October count is over and the documentation has been submitted. The count was at 385.
- One student was suspended in the month of October for bullying.
- Brandi Hough, Student Liaison, has conducted a Student Interview Workshop as well as one ICAP café night for students, both of which were well attended.
- COP finalization is in Denver on the 8<sup>th</sup>, and funds will be available to us around the 18<sup>th</sup>.
- Classroom observations and meetings have begun and are going very well.
- Fall parent-teacher conferences have been completed.

Policy HRS.300.3 (Employee Leave) was brought forward for a second reading after modifications. The modification was in regard to the new Sick Bank policy and was discussed by the Board. Moved by Carolyn Lenderman, supported by Ben Linstid, that Policy HRS.300.3, Employee Leave, be approved as presented.

FCI has completed the demolition stage and is in process of framing at 609 25 Road. The Board was asked to approve the additional student lounge area which was included as a contingency in the contract. The Board approved the administration to advise FCI to include the student lounge in the project and remove it from contingency.

Exterior Excavation is needed behind the 609 25 Road site to fill in the existing swimming pool. Two companies were asked to produce bids for the project, with only one company submitting a formal bid. The Board approved that the excavation should take place as soon as possible due to winter coming soon. The company that produced the bid should be notified to begin as soon as their schedule allows.

Director Laurajean Downs asked the Board to give guidelines regarding purchases for the new site that would be necessary during the building process. The Board asked that all purchases not included within the FCI contract be approved by Board Treasurer, Ben Linstid, prior to purchase.

Policy HRS.450.1 regarding Staff Expectations was presented for a second reading after modifications. The policy was briefly discussed in open session.

THE BOARD MOVED INTO EXECUTIVE SESSION AT 4:18 P.M. TO DISCUSS POLICY HRS.450.1, AND ADDITIONAL MATTERS REGARDING THE BUILDING PROJECT AT 609 25 ROAD.

THE BOARD MOVED OUT OF EXECUTIVE SESSION AT 4:33 P.M. AND RESUMED IN OPEN SESSION.

The Board moved to approve Policy HRS.450.1 as written with the modifications given.

The Board will meet for a policy review workshop on Friday, November 16, from 8:00 – 10:00 a.m., at MVCS.

The next Regular Meeting will be held on Monday, November 26, at 5:30 p.m.

The Board moved to adjourn the meeting at 4:45 p.m.