



# MESA VALLEY COMMUNITY SCHOOL

*MVCS Board of Education*

Monday, August 27, 2018, Regular Meeting  
MVCS Classroom

The regular meeting was called to order by President Dan Baker at 5:35 p.m.

Board Members Present: Dan Baker, Carolyn Lenderman, Margo Seagren

Administration/Staff Present: Director Laurajean Downs, Assistant Director Kami Costello, Business Operations Manager Julie Hoge, Teacher Bob Roukema

#### APPROVAL OF AGENDA:

The agenda for August 27, 2018, was approved as presented.

#### APPROVAL OF CONSENT ACTION ITEMS:

The following Consent Action Items were approved as recommended:

*Minutes* – that the minutes of the July 23, 2018, Regular Meeting be approved as presented.

#### COMMUNICATIONS:

Comments and Concerns of Guests Present

No comments/concerns given.

#### DIRECTOR INFORMATIONAL REPORT:

Director Laurajean Downs reported on the start of the school year activities:

- 1) The following were given prior to the start of the school year: two class orientations, one student orientation, two all staff trainings, and various family meetings.
- 2) Parents will now be encouraged to use PowerSchool for student information. One of our parents, Amanda Chaffin, presented to a group of parents on how to use PowerSchool to input student information. We will be working on customizing the site so we can utilize it further.
- 3) District 51 Assistant Superintendent, Scott Cooper, attended the charter school's leader meeting and took a tour of MVCS.
- 4) The staff training prior to the start of school went very well. Board President, Dan Baker, came to speak to the staff and led an activity.

- 5) PSAT results for grades 9/10 were very good. MVCS students had higher scores than both the district and state.
- 6) Parking has been a challenge on Tuesday and Thursday mornings due to the limited space in the lot. The staff have been asked to work from home on these mornings or find alternative parking to give more space to the parents.
- 7) Current enrollment is at 401 students. The budget was based on 380 students.
- 8) Kami Costello gave a brief update on the Kidzplex building in regard to the interior remodel. A meeting was held on Friday, August 24, with the architects to review the plans. After a few adjustments are made, the approved plans will be forwarded to FCI for a construction timeline and estimated costs. Construction will begin once a contract has been agreed upon and signed.

Business Operations Manager, Julie Hoge, presented the financial report for the end of the fiscal year and the month of July.

**NEW BUSINESS (DIRECTOR RECOMMENDATIONS):**

Board President, Dan Baker, brought up the topic of governance training. It was suggested that the Board have a training on a Thursday or Friday in September or October. The cost of a four hour training would be \$700. The Board also discussed opening up the training to potential Board members.

Assistant Director, Kami Costello, brought the following Policies to the Board for first reading and review:

Policy HRS.450.1 – Discussion on Conflict of Interest - The Board made the decision to review this at a later date.

Discussion on Moonlighting – The Board tabled this discussion until October to ensure all Board members are present.

Policy HRS.250.01 – Discussion on Employee Office Hours. The Board made the decision to review and approve this at the next scheduled meeting.

Policy HRS.300.3 – Discussion on forming an Employee Sick Bank. The Board made the decision to review and approve this at the next scheduled meeting.

**OTHER MATTERS FOR DISCUSSION OR POSSIBLE APPROVAL:**

**Future Meetings:**

Due to scheduling conflicts, the September Board meeting will be held on Wednesday, September 26, at 5:30 p.m. at Mesa Valley Community School.

**ADJOURNMENT:**

The Board motioned for adjournment at 7:35.